



JOB DESCRIPTION

1.A.LEADERSHIP

MISSION STATEMENT

To provide a safe and loving environment for women with eating disorders to find hope and healing for life transformation through God's Word

MENTAL HEALTH COACH

POSITION SUMMARY

The Mental Health Coach works in support of the multidisciplinary treatment team under the direction of the Clinical Director to execute the goals of the patients' individual treatment plans and help sustain the appropriate environment of care.

DEPARTMENT: Mental Health Services

REPORTS TO: Clinical Director

HOURS: Part-time or full-time; day shift or night shift

QUALIFICATIONS:

- Preferred knowledge and experience in the field of eating disorders treatment
- Preferred knowledge of counseling practices
- Excellent driving record

**EDUCATION/
EXPERIENCE:**

- Preferred coursework in mental health/human services field

SKILLS:

- Effectively convey the mission of Bring Your Brokenness, the purpose of Bring Your Brokenness's ministry, and the importance of biblically-based treatment for eating disorders
- Appropriately respond to inquiries about the nature of Bring Your Brokenness's mission
- Ability to network, collaborate, and train prospective patients and families, other organizations, the public (awareness), and professionals
- Ability to model a biblically-based, Christ-centered lifestyle, on and off campus, providing an example to patients, families, staff, public, and professionals
- Ability to organize tasks by priority and multitask efficiently
- Effective communicator in verbal and written forms
- Ability to work in a team environment, toward the goals of the team
- Ability to multitask effectively, self-motivated
- Commitment to a standard of excellence, presenting Bring Your Brokenness in a polished, professional, and Christ-honoring manner



JOB DESCRIPTION

HUMAN RESOURCES

MENTAL HEALTH TECHNICIAN

ENVIRONMENTAL/ PHYSICAL:

- Physical Activity
 - Sitting, occasional local car travel
 - Standing, walking, and climbing stairs
 - Lifting and carrying up to 25 pounds
- Use of Senses
 - Constant communication through presentations, writing, and conversation in person and by telephone
- Environmental Conditions
 - Mostly working indoors
 - Traveling to and from various destinations
- Cognitive Requirements: Frequent problem solving, reading and writing, and must be an effective communicator

DUTIES AND RESPONSIBILITIES:

- Complete admissions procedures as needed under direction of the Clinical Director and/or Director of Admissions according to BYB Policies and Procedures
- Provide accountability and instruction to patients concerning their care and treatment, as appropriate, when clinical staff is not present
- Assist with group therapies, as directed by the Clinical Director
- Coordinate with Clinical Director the planning and implementation of patient schedules and support
- Provide daily meal and snack support for patients in coordination with Dietetic Technicians and Registered Dietitian
- Assist patients in planning and homework completion as necessary
- Provide updates to clinical team of patient concerns in a timely fashion
- Complete all required documentation and reports in a timely manner, maintaining compliance with the policies and procedures of Bring Your Brokenness
- Demonstrate accountability for the proper use of patients' protected health information
- Participate in scheduled in-services and other appropriate training activities
- Utilize supervisory feedback to improve performance
- Perform other duties as assigned

Bring Your Brokenness Inc., a 501(c)3 nonprofit organization, is committed to a diverse, inclusive, and equitable environment where all board members, staff, volunteers, clients, and members feel respected and valued regardless of race, religion, color, national origin, sex, disability, age, veteran status, or other protected status as required by applicable law. We are a welcoming organization, committed to being nondiscriminatory and providing equal opportunity for employment, volunteering, and advancement in all areas of work. It is important that Bring Your Brokenness reflects the communities we serve. We respect the value that diverse life experiences bring to our board and leadership. We are committed to modeling diversity, inclusion, and equity and maintaining fair and equal treatment for all. (Galatians 3:28)